



**FINAL RETURN AND ESTATE CHECKLIST**

Name of Deceased: \_\_\_\_\_

Date of Death: \_\_\_\_\_ Deceased SIN: \_\_\_\_\_

Full Name of Estate Trustee(s): \_\_\_\_\_

Trustee Address: \_\_\_\_\_

Trustee Phone: \_\_\_\_\_ Trustee Email: \_\_\_\_\_

**LEGAL DOCUMENTS**

Death Certificate

Copy of Will

List of assets held at the date of death including fair market value and adjusted cost base as applicable

**INCOME**

All income slips received in the year of death (T3, T4, T4A, T4A(P) CPP, OAS, T4RSP, T4RIF)

Non-registered investment statements showing fair market value on date of death and original cost base

Non-registered investment statements from date of death to the date when the account was cashed/distributed

RRSP or RRIF slips for transfer of funds and/or value of RRSP or RRIF at death

RC249 for decrease value in RIF after death

**DEDUCTIONS AND CREDITS**

Charitable donations

Medical Expenses (including nursing home/attendant care receipt)

T2201 Disability Tax Credit Certificate signed by medical practitioner

**OTHER**

Copy of Notice of (Re)Assessment

Income tax instalments/final statement indicating total

Principal residence information (original purchase amount and capital improvements, fair market value on date of death)

Did the deceased own foreign property worth more than \$100,000? Please provide details

Was the deceased a US Citizen or Greencard holder