

Instructions to Register for a CRA My Account

1. Go to [Sign in to your CRA account - Canada.ca](https://www.cra.ca/signin)
2. Click on “Register for a CRA Account” on right hand side.
3. The information that you need to provide is listed. You will need your Social Insurance Number (SIN), birthdate, and your most recent tax return (T1). If you want instant access, you will also need a Canadian passport or driver’s license and a cell phone that can take pictures.
4. On the webpage, go to step “03 | Choose a sign-in option to register with”. Sign-In Partner is used if you want to log in using your bank card and password. CRA user ID and password is used if you want to set up a unique username and password. Depending on the option that you choose, that is what you will use going forward. Click on one of the options.
 - a. If you choose the Sign-In Partner option, you will have to choose your banking institution when the options appear and enter your banking authorization when requested. Once you have logged into your bank, the webpage will return you automatically to the CRA.
 - b. If you choose the CRA user ID and password option, you will verify your identity first and then choose your unique user ID and password.
5. To verify your identity when required in step 4, you will be asked to provide your Social Insurance Number (SIN), birthdate, and tax information from your most recently filed return.

6. Select the method of multifactor authentication that you prefer. Options include an authenticator app on your portable device, by text-message or phone call, or with a passcode grid.
7. When the passcode has been received from your chosen authentication method, enter the code into the webpage and click Next.
8. Read and then agree to the Term and Conditions.

Note: If you don't want immediate access, or can't get immediate access, CRA will send you a code through the mail. You'll have to wait until you receive the code to continue the process, this will be mailed within **10 business days**. When the code arrives, follow the instructions in the mail to complete your registration.

If you are choosing to get instant access now, you may continue following these instructions.

9. Click on "Continue to Document Verification" and then click "Get Secure Link" to send a secure link to your phone.
10. On your phone, follow the instructions to take a picture of the front/back of your driver's license, and then to take a selfie.
11. Once the pictures have been taken and verified on your phone, your computer will automatically continue to the next step.
12. If successful, you will be able to log into My Account, please read and agree to the Terms and Conditions.
13. You have the option to sign up to receive mail and notifications electronically by entering your email address to your profile, or you can choose to continue to receive notifications through mail.